

MINUTES FROM JANUARY 10, 2024 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Ed Evers at 7:02 P.M. on Wednesday, January 10, 2024 at St. Albert the Great School, Louisville, Kentucky. Those present: Mayor Ed Evers, Commissioner Jaimie Schapker, Commissioner Gerrie Leppert, Treasurer Arnold Shaikun, Clerk Shannon Tuthill, Chief David Mudd, Attorney Richard Schiller, residents Ron and Debra Payne. Absent: Commissioner Paul Chumbley and Commissioner Jeff Magers.

REVIEW MEETING MINUTES:

Mayor Evers proceeded to review the December meeting minutes. Commissioner Leppert made a motion to approve the minutes. Commissioner Schapker seconded. All in favor and the minutes were approved.

REPORTS:

Clerk

Clerk Tuthill gave the following report. I met with Treasurer Shaikun to sign checks and provide month end reports. Created and distributed December newsletter with Mailchimp.

Payroll quarterly forms have been completed and mailed. Working on W2's and 1099s to be mailed out this week.

Copy of the newsletter this month was again mailed to all residents that I did not find an email address for. We are still mailing about 30 newsletters and although I have asked, I only got a few responses from residents providing emails and then removing those names from the mailing list.

Treasurer Shaikun requested that I provide him all paid property tax information. He noted that one resident under paid his tax bill by \$19.95. A letter was mailed immediately to resident and the resident sent a check for the remaining \$19.95.

One resident that has apparently moved has not paid property taxes. Clerk still working to locate current owner of property and status of payment.

Quarterly census on property taxes completed and submitted.

Updated lien information provided to attorney for foreclosure action.

Clerk will be on vacation from Monday, January 15-Monday, January 22. From Wednesday-Sunday of that week will be most likely without internet access.

Other standard monthly city business as needed. Nothing further to report.

Mayor's Report

Mayor Evers had nothing new to report, other than new business and the reading of the amended Ordinances.

City Maintenance

Commissioner Leppert had nothing new to report. The commission asked about the new trees on Bancroft Lane and we are waiting until warmer weather to plant trees. Commissioner Leppert also reported that she addressed the resident upset about AT&T service.

Communication and Public Outreach

Commissioner Schapker had nothing new to report. Still not receiving newsletter so clerk to resubscribe her to newsletter.

Public Services

Commissioner Chumbley was not present but left the following report. Coordinated payment of fuel surcharge amounts to Rumpke after verifying diesel prices per our contract. Bancroft's current Rumpke contract expires at the end of June. I contacted our Rumpke representative to obtain a proposal for a contract extension to be presented to the Commission for consideration. Representative advised that the proposal could take at least four (4) weeks to prepare. I will forward the same to the Commission upon receipt.

Residents should set out their trash, recycling, and yard waste containers on Sundays (no earlier than noon per Bancroft ordinance). Rumpke will be collecting trash on Monday mornings moving forward. While Rumpke could not specify a timeframe, the trucks typically leave headquarters between 5:00 and 6:00 a.m. Failure to set containers out on Sunday could result in missed collection on Monday. Continuing through March 2024, yard waste will be collected once per month on the second Monday of the month. Starting in April, yard waste will be collected weekly. Residents should contact me directly for any waste collection issues. Should they need to contact Rumpke directly, that number is (800) 828-8171.

Police Department

Chief Mudd gave the following report. There were 18 days of patrol in the city (7 days of vacation taken during month). There were 16 Radar/Stop Sign details performed for high police visibility. There were 2 calls for service. There were 46 traffic stops made for traffic infractions. There were 16 traffic citations issued - charges included: Disregarding Stop Sign:7, Operating on Susp OL:1, No Insurance:5, Improper Registration:4, No Operators License:3, Speeding:1, Failure to Register Transfer Motor Vehicle:2, Reckless Driving:1, Obstructed Vision:1, Disregarding Traffic Control Device:1. There were 0 Written Warnings issued. There were 30 verbal warnings issued. There was 1 motorist assist. There was 1 arrest: Fleeing/Evading 2nd, Resisting Arrest, Improper Registration, No Insurance. There was a vehicle pursuit following a traffic stop on Greenlawn Road. Operator ran over my foot as she fled and eventually rammed another motorist in order to escape capture. Multiple felony warrants were obtained for subject who remains at large. There was 1 written warning given for parking infractions. There were 19 visits to resident's homes for the "House Watch" program. There were 2 vehicles towed. There were 6 assists to other agencies: Lyndon:4 Northfield PD:2. There were 0 ordinance investigations: I attended the December Commission Meeting. I continued the temporary tag investigation liaising with KY Attorney General Office and LMPD's Digital Forensics Unit.

Chief Mudd added to report that after last month's meeting, he went to address that was given to him from the woman that attempt to flee scene. She had stolen the vehicle.

Finance and Administration

Treasurer Shaikun reminded everyone to look at financials and see where we are with the PNC Investment Funds. Clerk will take both new laptops to Geeksquad for assistance with setup.

OLD BUSINESS

1. Second Reading of Ordinance No. 4, Series 2023 – An Ordinance Adopting an Amended Budget for the City of Bancroft, Kentucky for the fiscal year ending June 30, 2022.

Mayor Evers proceeded with second reading of above stated ordinance and reiterated that it is a \$10.00 adjustment. Commissioner Schapker made a motion to pass the ordinance as read. Commissioner Leppert seconded. All in favor and the motion passed unanimously.

2. Second Reading of Ordinance No. 5, Series 2023 – An Ordinance Adopting an Amended Budget for the City of Bancroft, Kentucky for the fiscal year ending June 30, 2023.

Mayor proceeded with second reading of above stated ordinance. Commissioner Schapker made a motion to approve Ordinance No. 5 as read. Commissioner Leppert seconded. All in favor and the motion passed unanimously.

3. Update on 2318 Tavener Complaint

Residents Ron and Debra Payne residing at 2316 Tavener Road attending meeting because of concerns regarding the property next door at 2318 Tavener. They believe that the negligence of property is much more than just the driveway. They presented photos of backyard with garbage, excessive furniture, peeling rotten wood, and broken gutters. Complaining that this is their view from their kitchen window. Wants to know what can be done.

Mayor Evers advised of the status of the driveway repair and that it is scheduled to be done as soon as weather permits it. Residents asked who is paying for repair. Attorney Schiller explained the process of the nuisance complaint. He contacted resident about need for repair. Typically, there is a negotiation and resident does repair. This has not happened. So, in the process Bancroft will pay for it. We will place a lien on the property. Clerk should see if there is a mortgage on the property because they will have to be notified of the lien.

Residents also stress that the balcony on rear of property appears to be rotten and full of termites. Feels this is not safe. The appearance of the property is diminishing the value of the nearby homes. Wants the commission to take care of the problem.

Attorney Schiller advised that we complete another inspection and then we can start the process again. Clerk was asked to confirm that there is a mortgage on the property and advise commission.

4. City Directory

Clerk is almost completely finished with directory. Asked that everyone send a photo for directory. Will have it complete soon.

5. Proposal from City of Old Brownsboro Place

No update from Commissioner Magers on the proposal. He was not present so discussion tabled until next meeting.

6. Flock contract update

We have decided to wait until the contract end date. We cannot agree to the terms that they asked for to save on a longer contract.

7. Update on Bancroft Lane Accident

Mayor Evers said he emailed the owner of the vehicle that damaged the tree. He has said he is not going through insurance but will pay for it himself. We need an invoice to be sent to him as soon as possible.

8. Reimbursement of Tree Work at 7415 Maria

We are having trouble contacting homeowner. Chief Mudd said there was work being done on the property. The phone number has apparently been cut off. Mayor will send a letter to homeowner advising them that we will file a lien.

NEW BUSINESS

1. Foreclosure Action

Condor properties holds the lien and has not foreclosed. PS Funding has filed for bankruptcy and does not have a new attorney.

2. Proposal for engaging CPA for audit due February, 2024


Mayor Evers contacted Charlie Veeneman as the current auditor and he said it will be \$11,000 to \$13,000 for audit when it was about \$6000 last year. We have not received an engagement letter. Mayor Evers has contacted five other CPA's recommended by KLC. The quotes received were around \$20,000 to \$25,000. Mayor will follow-up with auditor. Need to speak to other small cities and take complaint to KLC. This would be 8% of our annual budget.

Need to request Veeneman to file for extension because it needs to be done by end of February.


3. Permit Application for Shed at 1911 Hollen Road

Resident Michael Richter provided plans for a shed in rear of property. Commissioner Schapker made a motion to approve shed as presented. Commissioner Leppert seconded motion. All in favor and the motion approved unanimously.

Commissioner Schapker made a motion to adjourn the meeting and Commissioner Leppert seconded. With no further business, the motion was approved unanimously and the meeting was adjourned at 8:15 p.m.



Mayor



City Clerk