

MINUTES FROM SEPTEMBER 11, 2024 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Ed Evers at 7:04 P.M. on Wednesday, September 11, 2024 at St. Albert the Great School, Louisville, Kentucky. Those present: Mayor Ed Evers, Commissioner Jaimie Schapker, Commissioner Paul Chumbley, Commissioner Jeff Magers, Clerk Shannon Tuthill, Treasurer Arnold Shaikun and Chief David Mudd, Resident Brad Baker and Erick Berryhill. Absent: Commissioner Gerrie Leppert,

REVIEW MEETING MINUTES:

Mayor Evers proceeded to review the August meeting minutes. Commissioner Schapker made a motion to approve the minutes. Mayor Evers seconded. All in favor and the minutes were approved.

REPORTS:

Clerk

Clerk Tuthill gave the following report. I met with Treasurer Shaikun to sign checks and provide month end reports. The September newsletter was created and distributed with Mailchimp.

The tax bills were received from the PVA and I have completed mailing to residents in the past two days. I am still working to comply with lenders requests for bulk tax information. This will be completed by the end of the week.

I renewed the UPS Store mailbox for another year but the price increased to \$420.00 a year.

I contacted LAGIT about once again receiving the funds held over in our membership account since we left the trust last fiscal year. The response was as follows: "we must complete the year-end financial report in order to get the final member balance before we can send you the disbursement. The timeline for the report to be completed is end of September/October."

Mayor's Report

Mayor Evers had nothing to report other than Old Business.

City Maintenance

Commissioner Leppert was not present but left the following report. Fence repair has been completed for resident in Ballantrae. Weeds removed around Bancroft sign on the lane. Trees trimmed back on Bancroft Lane that were hanging over the fence. Mulberry tree removed at entrance to lane and cracked branch removed from unstable tree.

Communication and Public Outreach

Commissioner Schapker reported the need to update our social media guidelines.

We have had several issues with the city Facebook page in the last month. These include multiple scammers joining the page and at least one neighbor admitting they scammed her and made her feel extremely uncomfortable. This includes direct, tagged insults between neighbors. I strongly recommend adding the below guidelines, which are intended to keep members safe. This is a private page that we already gate keep and therefore there should be no issues with basic guidelines. I have updated these guidelines to better reflect the current Facebook issues. Guidelines are set out under new business below.

Public Services

Commissioner Chumbley said his only report is the lighting survey and he will discuss under old business.

Police Department

Chief Mudd gave the following report. There were 22 days of patrol in the city. There were 22 Radar/Stop Sign details performed for high police visibility. There were 2 calls for service. There were 72 traffic stops made for traffic infractions. There were 14 traffic citations issued. There were 0 Written Warnings issued. There were 53 verbal warnings issued. There were 2 motorist assists. There were 5 arrests (Criminal Possession of Forged Instrument 2nd/Reckless Driving). There were 2 written warnings given for parking infractions. There were 4 visits to residents' homes for the "House Watch" program. There were 6 vehicles towed. There were 4 assists to other agencies: There was 1 ordinance investigation: Nuisance complaint. I attended the August Commission Meeting. I ordered the new police vehicle (2025 Ford Explorer Police w/gasoline engine. I acquired a new radar with moving radar capability from Lyndon PD. I had a one-on-one meeting with Jefferson County Commonwealth Attorney Gerina Whethers.

Finance and Administration

Mayor Evers reported the clerk has asked LAGIT for a refund of our account. We should have payment in 30 days. Regarding Old Salem foreclosure attorney Greg Taylor had a meeting with the receiver about clarification on what amounts are still owed.

There was a discussion about payroll taxes being calculated for chief overtime pay that we agreed to use ARPA funds to pay. Commissioner Magers said we will use the \$5000 allotted for overtime and then decide if we need to vote on more.

OLD BUSINESS

1. Update 2318 Tavener

Mayor Evers reported the driveway has been paved and we will file a lien on property for the cost of the work.

2. Metro Zoning

Mayor Evers spoke with Jack Will, Director of League of Cities about what metro zoning is trying to change. If it goes through the danger for our city would be having the ability to add a second dwelling on existing property and use as a rental. They need to make it part of the planning to notify the cities when this is on the agenda or when something is filed with planning and zoning. Mayor will attend League of Cities meeting next week to keep on top of this issue.

3. Lighting Contract

Commissioner Chumbley provided the proposed contract to commission for discussion. The importance of having a third party do the design is that it adds a layer of liability protection. Discussion about the added safety in the city of having better lighting. We do not have sidewalks and the lighting has not been upgraded in over 50 years. We need the proposal to have an idea of what this will cost. Mayor Evers will sign contract tonight for Strand to prepare a lighting plan for city.

NEW BUSINESS

1. Social Media Guidelines

City of Bancroft Social Media Guidelines

The City of Bancroft's Facebook page aims to give residents an additional platform to connect with each other and commissioners with the end goal of improving the camaraderie among residents. This is not a place for official city business. Any concerns residents have related to the city should be brought to a meeting or emailed directly to a commissioner.

How to Join: Members must submit a request to join. Once they submit a request to join, they will be asked to answer three security questions including:

- Do you agree to the Facebook page guidelines?
- What street do you live on?
- Name one street that you use to enter the city of Bancroft.

Any request that does not answer the security questions will be denied. Any request that does not include a street in our neighborhood will be denied.

Posting: Page administrators reserve the right to delete submissions that contain:

1. Vulgar language
2. Personal attacks of any kind
3. Offensive comments that target or disparage any ethnic, racial, or religious group
4. Spam
5. Off-topic remarks
6. Promotion of illegal activity
7. Promotion of particular services, products, or political organizations
8. Personally identifiable medical information


Consequences:

- Any member who violates any of these guidelines three or more times in any given time period will be blocked from the page.
- Accounts that are determined to be fake, hackers or spam will be blocked.


Commissioner Schapker asked that at minimum increase security questions to join the group. A car cleaning service caused issues and residents were responding. Commissioner Schapker blocked the person. ADD new guidelines to minutes.

Commissioner Chumbley added that if we use the page as a platform to notify residents about city matters and have an administrator than we need legal guidance as to how to manage and set guidelines. Commissioner Schapker can send information to attorney for his legal advice without waiting until next meeting.

Commissioner Schapker made a motion to adjourn the meeting and Commissioner Chumbley seconded. All in favor and the meeting was adjourned at 8:16 pm.



Mayor



City Clerk