

MINUTES FROM DECEMBER 11, 2024 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Ed Evers at 7:01 P.M. on Wednesday, December 11, 2024 at St. Albert the Great School, Louisville, Kentucky. Those present: Mayor Ed Evers, Clerk Shannon Tuthill, Chief David Mudd, Treasurer Arnold Shaikun, Commissioners Jeff Mager, Jaimie Schapker, Paul Chumbley, Gerrie Leppert, Commissioners elect Pam Magers, Erick Berryhill and Brad Baker, Attorney Richard Schiller.

REVIEW MEETING MINUTES:

Mayor Evers proceeded to review the November meeting minutes. Commissioner Schapker made a motion approve minutes and Mayor Evers seconded. All in favor and November meeting minutes were approved.

REPORTS:

Clerk

Clerk Tuthill gave the following report. I met with Treasurer Shaikun to sign checks and provide month end reports. The November newsletter was created with Mailchimp and delivered to all residents.

I have now received three tax payments from Corelogic, a third-party coding service for mortgage companies that were paid well after the discounted date and the company still applied the discount. I have contacted them on each occasion to let them know the balance is still outstanding. If they do not pay the remaining amounts we will need to discuss how to proceed and if it is something that would cause us to put lien on property. This have never happened before and may be a result of the company's negligence.

I consulted with city auditor Veeneman and prepared a letter and pertinent parts of the audit and mailed to all Bancroft residents.

I provided standard ordinance letter mailing information to Attorney Schiller as requested.

Other standard monthly city business as needed.

Mayor's Report

Mayor Evers submitted the following report prior to the meeting.

The December meeting appears to be full but I will try to maximize our time so we will not be too late. I will be changing the order of the agenda to meet the needs of our guests as well as our needs. Judge Leibson will be in attendance to swear in the returning and new commissioners. I will likely be calling for a brief "closed session" for a quick update on the law suit. It should be very short. City Attorney, Rich Schiller will be bringing our check for the costs we incurred over the Old Salem property. The lien on the Tavener property has been placed. I would like to discuss interest to be charged. I am including below, suggested "department assignments" and am open to the commissions' thoughts. For the record I'd like to thank Jaimie for her work on the website and the "social activities" for the city. She belonged in that position and showed her interest in the city. Also, Paul Chumbley will be leaving the commission and his work has been efficient and effective for the betterment of the city. His opinion has been highly respected by all the commission. Last, the commission will be losing the mind and the work of a long-time commissioner and past mayor, Jeff Magers. We all, including all the residents of Bancroft owe him a debt of gratitude for his time on the commission. Thank you, Jeff.

With regard to lien on Tavener, it has been filed and Attorney Schiller suggested we use market rate for the amount we are owed.

City Maintenance

Commissioner Leppert reported that a tree was removed on Bancroft Lane per recommendation of Bancroft Arborist due to poor condition. Replacement tree will be planted in the spring. Fence repair completed on Bancroft Lane. This repair was due to emergency removal of tree the previous month due to tree found to be leaning into yard of neighbor.

Communication and Public Outreach

Commissioner Schapker reported website is up to date with all pertinent documents. She will get with Trevor Emond to transfer over email addresses and passwords to new commissioners.

Public Services

Commissioner Chumbley had nothing new to report.

Police Department

Commissioner Magers reported there are SOP changes that have been made. Chief Mudd updated SOPs and included review dates. He added one SOP #28 emergency call information requests. Based on KRS and Kentucky Association of Police model policy. Chief Mudd updated the policies through December of 2026. Working on ARPA reporting that must be complete by the end of December. Will work with Mayor Evers to complete reporting.

Chief Mudd gave the following end of month report. There were 14 days of patrol in the city. There were 10 Radar/Stop Sign details performed for high police visibility. There were 3 calls for service. There were 32 traffic stops made for traffic infractions. There were 10 traffic citations issued, there was 1 Written Warnings issued. There were 21 verbal warnings issued. There were 0 motorist assists. There were 0 arrests. There were 0 warnings given for a parking infraction. There were 15 visits to residents' homes for the "House Watch" program. There were 2 vehicles towed. There were 4 assists to other agencies: There was 1 ordinance investigation - Soliciting (Citation issued). I attended the November Commission Meeting. Cruiser was down for four days due to radiator issue.

Finance and Administration

Treasurer Shaikun spoke about Tavener expenses for nuisance. The driveway paving and more expenses will be accumulated. Legal expenses will accumulate. The property is currently in a trust so this situation may go on for years. We do not know the lifetime of the trust. Already there are several liens on the property but we will move to the front.

Received an invoice from attorney Cole for investigation regarding police chief in the amount of 13895.73. Clerk indicated she will put in line for payment and get paid next week.

Mayor Evers reported that The Mayor of Old Brownsboro Place sent him an email stating that our police chief was not welcome in their city. This stemmed from a resident of Old Brownsboro Place littering in Bancroft and was cited by Chief Mayor. Mayor Evers responded and commission is welcome to review email correspondence.

OLD BUSINESS

1. Social Media Guidelines

Commissioner Schapker reported updated guidelines per attorney Schiller suggestions. Attorney said looks good and she will get them posted and have them enforced by new commissioner over this department. Commissioner Chumbley made a motion to approve the new social media guidelines. Commissioner Schapker seconded. Commissioner Magers said he feels it looks good and they did a good job. Commissioner Chumbley made a motion to amend ... Commissioner Leppert seconded. All in favor and the motion passed unanimously. Original motion all in favor and motion passed unanimously.

2. Pending Litigation

A motion was made by Commissioner Magers seconded by Commissioner Schapker and passed to go into executive session to discuss personnel matters pursuant to KRS 61.810(1)(f);

Once in Executive Session, Commissioner Magers and the Commissioners discussed the citizen complaint and investigation report and counselling (which was not requested);

The Commissioner’s meeting was then at 7:29 pm opened to the public and a Motion to come out of executive session was made by Commissioner Magers, seconded by Commissioner Leppert, and passed;

Commissioner Magers moved to accept the Investigation Report concerning a Sworn Complaint against Chief David Mudd, dated November 8, 2024, with the complaint being found not substantiated and no further action to be taken; The motion was seconded by Commissioner Schapker, and passed.

3. 7617 Old Salem Foreclosure

Attorney Schiller presented a check this evening for payment in full in the amount of \$26,765.21 for the foreclosure of property and to cover all pending liens.

NEW BUSINESS

1. Building Permit –2301 Wesleyan Ct.

More information is needed.

2. Building Permit – 7408 Glen Arbor

This permit has been requested but they have not actually purchased home yet so this is tabled until further notice.

Motion made by Commissioner Chumbley to table all permit discussions until all information is provided for review at the January meeting. Seconded by Commissioner Magers. All in favor and motions passed unanimously.

3. Municipal Order No. 7 - ARPA funds to be used for Police overtime

Motion made by Mayor Evers to accept municipal Order No. 7, Series 2024 – A Municipal Order Approving the Us3 of American Rescue Plan Act (ARPA) funds for Additional Police Overtime for Directed Patrols to Address Specific Crime Problems. Seconded by Commissioner Chumbley. All in favor and motion passed unanimously.

The amount of the additional funds is \$15,000 in payroll expenses.

4. Selection of Appointed Commissioners

Here are the suggested department assignments:

Finance and Administration - Commissioner Baker

Police - Mayor Evers

Maintenance - Commissioner Leppert

Communication - Commissioner Berryhill

Public Service - Commissioner Pam Magers

Commissioner Magers thanked city commission for all the hard work over the years. Expressed very competent police chief, great investigator and goes above and beyond as employee of Bancroft. Mayor Evers said thank you to Commissioner Chumbley and Commissioner Schapker for a great job.

5. Swearing in of New Commissioners

Mayor Evers proceeded to have Judge Liebson swear in new commissioners Erick Berryhill, Brad Baker, Pamela Magers and reappointed commissioner Gerrie Leppert.

Commissioner Schapker made a motion to adjourn the meeting and Commissioner Chumbley seconded. All in favor and the meeting was adjourned at 8:31 pm.



Mayor



City Clerk