

## MINUTES FROM JANUARY 15, 2025 BANCROFT SPECIAL MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Ed Evers at 7:03 P.M. on Wednesday, January 15, 2025 at St. Albert the Great School, Louisville, Kentucky. Those present: Mayor Ed Evers, Clerk Shannon Tuthill, Chief David Mudd, Treasurer Arnold Shaikun, Commissioners Gerrie Leppert, Pam Magers, Erick Berryhill and Brad Baker, Resident Andy Aruzza.

### **REVIEW MEETING MINUTES:**

Mayor Evers proceeded to review the December meeting minutes. Commissioner Leppert made a motion approve minutes and Commissioner Magers seconded. All in favor and December meeting minutes were approved.

### **REPORTS:**

#### **Clerk**

Clerk reported that she met with Treasurer Shaikun to sign checks and provide month end reports. I created and distributed December newsletter with Mailchimp. Letters were sent to all homeowners that have not paid property taxes for 2024. Mailed checks to all commissioners for monthly meeting attendance. Quarterly payroll taxes have been reported and paid. I received two payments from Corelogic for the taxes were not paid in full (discount taken even after due date).

Other standard monthly city business as needed. Nothing further to report.

#### **Mayor's Report**

Mayor Evers submitted the following report prior to the meeting and it was included in the January newsletter.

I hope all our residents had a wonderful holiday time. As we get into January, it appears there is a storm of some magnitude on its way. We will take care of the roads as quickly as we can and hope everyone drives safely during this time. With this storm, we may have a problem with Wednesday the 8th meeting. Here is hoping all will be well. It will be our first meeting with the new commissioners and I do look forward to a good year. As you know, we need a quorum to conduct business. That means at least 3 of the 5. I already know one commissioner will be out of country. One, weather permitting, will be home in time and the other 3 need to be present. We will see. If it is hazardous, we will post any postponement on our FB page as well as our web site.

Mayor Evers added that next month we will discuss updating ordinance on snow removal policy.

#### **City Maintenance**

Commissioner Leppert reported that Matt Meiners did a great job with snow removal. Nothing further to report.

#### **Communication and Public Outreach**

Commissioner Berryhill has a lot of discussion for next meeting. Working on reviewing emails. Will discuss a plan for Easter and other events.

#### **Public Services**

Commissioner Magers contacted Rumpke with questions about trash collections and missed collection. Also, there was missed recycling that she asked them about.

### **Police Department**

Chief Mudd left the following report. There were 24 days of patrol in the city. There were 18 Radar/Stop Sign details performed for high police visibility. There were 5 calls for service. There were 70 traffic stops made for traffic infractions. There were 20 traffic citations issued. There was 1 Written Warnings issued. There were 49 verbal warnings issued. There were 0 motorist assists. There were 3 arrests. There were 0 warnings given for a parking infraction. There were 13 visits to residents' homes for the "House Watch" program. There were 6 vehicles towed. There were 4 assists to other agencies: There were 3 ordinance investigation - Soliciting and Fence. I attended the December Commission Meeting. Two vehicles fled from traffic stop on Greenlawn - suspected theft intervention. I received the Governor's Award for DUI enforcement.

### **Finance and Administration**

Mayor Evers is planning to create a budget for each department to pass along to Commissioner Baker. The budget will need to be ready to be voted on and passed at the June meeting. This means we need to start working on it by March meeting.

### **OLD BUSINESS**

#### **1. Commission Assignments**

The following commission department assignments were finalized.

Finance and Administration – Commissioner Brad Baker

Police Department – Mayor Edwin Evers

Maintenance – Commissioner Gerrie Leppert

Public service- Commissioner Pamela Magers

Communication and Public Outreach – Commissioner Erick Berryhill

#### **2. Stayton Way Fence Complaint**

Resident Alex Hale contacted Chief Mudd to inform him that he believes his neighbor at 2403 Stayton Way built a fence that is approximately 3 feet on his property. Resident apparently had a survey performed and found the property line was encroaching the fence. Mayor Evers will consult with attorney to see how to answer the resident question.

### **NEW BUSINESS**

#### **1. Building Permit – 7408 Glen Arbor**

Resident Andy Aruzza was present requesting a permit to install a fence attaching to another resident fence. There is an existing fence that will be improved with a gate. He supplied photos for commission to review. Commissioner Leppert made a motion to approve the permit for 7408 Glen Arbor. Mayor Evers seconded. 3 in favor with 2 abstaining. Motion passed and fence permit was approved.

#### **2. Building Permit - 2301 Wesleyan Court**

Resident Harper submitted a permit request with all supporting information to demolish and rebuild front porch and walkway. Motion to approve permit request made by Commissioner Berryhill. Commissioner Baker seconded. All in favor and the motion passed unanimously approving the permit.

**3. 7410 Glen Arbor**

Resident submitted a permit request for a privacy fence to be installed connected to the fence at 7410 Glen Arbor. Commissioner Berryhill made a motion to approve the fence permit. Commissioner Magers seconded. All in favor and motion passed unanimously approving the permit.


**4. 7502 Glen Arbor**

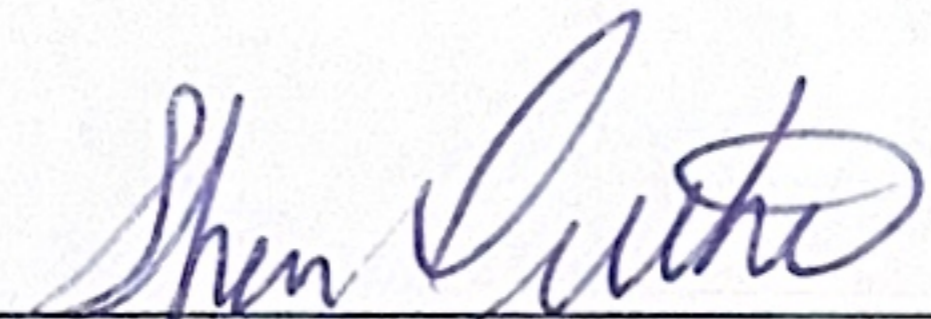
Resident Leppert submitted a permit request with supporting documentation to build a portico over existing front door. Commissioner Baker made a motion to approve the permit. Commissioner Magers seconded. Four in favor with one abstaining and the motion passed approving the permit.

**5. Appointment of Mayor Pro Tem**

Mayor Evers addressed the need for a mayor pro tem in case he is unable to attend meeting for any reason or unable to complete Mayor duties. Mayor Evers appointment Commissioner Leppert as mayor pro tem for a one-year term.

Commissioner Berryhill made a motion to adjourn the meeting and Commissioner Baker seconded. All in favor and the meeting was adjourned at 8:15 pm.

  
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Mayor

  
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City Clerk